

All information submitted will remain confidential.

Updated 07/09

Ottawa Playground and Recreation

Recreation Scholarship Program

General Information

Ottawa Playground and Recreation seeks to provide scholarships for youth enabling them opportunities to participate in recreation programs.

1. Need is the primary criterion upon which scholarships are considered. Accepted participants are expected to pay at least 25% of the registration fee. No full scholarships will be awarded.

2. Scholarships are not guaranteed and are available on an as-needed basis.

3. Ottawa Playgrounds and Recreation cannot provide scholarships for programs when primary costs are contractual (such as trips or performances, tickets or admissions) or for programs conducted by non-parks and recreation employees (i.e., Flips and Fun, little league, youth football).

4. Scholarships are not available for special event fees (i.e., Peck Park Picnic).

5. Ottawa Playgrounds and Recreation reserves the right to limit the amount of scholarships awarded to an individual during the program session, particularly if the demand for scholarships by the community is high. No family will be awarded more than \$50 per calendar year.

6. Approval of any scholarship application does not automatically register that person into the program of choice.

Registration for any program is the responsibility of the family requesting assistance. **All payments must be received prior to registration deadlines and participation.**

7. Scholarship applications will be accepted up until **two weeks prior to the program start date.**

8. Confidentiality: All information provided will only be used to determine the level of scholarship awarded.

ELIGIBILITY

- **City of Ottawa residency required with proof of residency (current utility bill, housing lease, etc.) -**

must be primary residence of participant.

- Only those under 18 years of age are eligible for scholarship assistance.

- **Proof of Income** – All applicants must show proof of income, such as most recent income tax return, last four (4) payroll stubs, or a letter from the appropriate social service agency (LaSalle County Housing Authority, Welfare Department, Head Start, School free or reduced lunch letter, etc.).

APPLICATION PROCESS

- Complete the Scholarship Application Form (one form per family please). All information requested must be supplied. Incomplete forms will not be considered.

Applications and attachments should be submitted to:

Ottawa Playgrounds and Recreation Scholarship Committee

301 W. Madison St.

Ottawa, IL 61350

Phone: 815-434-7292

Email: cityrec@cityofottawa.org

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A separate scholarship application form must be submitted for each child, and individual applications should be submitted a minimum of **two weeks prior to the requested program's start date.**

Child's Name: _____ Age: _____
Address (Street) (City) (Zip): _____

Program Requested: _____

Parent/Guardian's Name: _____

Address (if different from above): _____

Phone (daytime): _____

Phone(evening): _____

Number of household members UNDER 18 years of age: _____ Number of household members OVER 18 years of age: _____

INCOME

Please check that each is provided:

- Proof of household income
- Proof of in-city residency
- Monetary child support/alimony (if applicable) \$
- Employer:
- Other local, state or federal assistance (i.e. child care assistance, food stamps, etc):
- Rent/Mortgage payment: \$

Please give a brief statement of reasons for applying for assistance:

Have you received a Ottawa Parks and Recreation Scholarship in the past? _____

If so, when? _____

I/We, the undersigned, understand that the information given will be kept confidential. The information provided is true and complete to the best of my knowledge and belief. I consent to the disclosure of such information for purposes of income and verification related to my/our application for financial assistance. I understand that any willful misstatement of material fact will be grounds for disqualification. ***I agree to pay any outstanding balance I have on my household account after all scholarship money has been applied.***

Applicant's Signature Date

OFFICE USE ONLY

Date Received: _____

Date Reviewed: _____

Approved/Denied: _____

Amount Awarded: _____

Committee Rep: _____